

# Admission Process



Call to inquire and schedule a visit to Preppi School.



Bring your child for a personal tour of Preppi School. A free hands-on demonstration and exploration will be offered to your child while you are presented the Preppi Program.

An assessment may be made at this time or set for another date.



Once you decide to enroll, you will fill up the Enrollment Forms and submit the list of requirements.



*Children are accepted as they are.*

*A customized educational plan is prepared to aim for specific targets and goals agreed upon by the parents and Preppi (your parent partner).*

*The purpose of the Assessment is to know the current developmental state of your child so that we can chart his/her progress.*

# Express Enrollment



Call Preppi School to advise your intent to enroll.  
Set a date to visit.



Advise your Payment Scheme and other details that the Admin will ask you.



Fill up the Enrollment Packet. Email a request to receive it.



You mail email the accomplished form and requirements.



Approve the Invoice you will receive.



You may do a direct deposit to Preppi's account or issue a check payment.



Visit Preppi for your child's Assessments, presentation of the Requirements, payment and other transactions that you cannot do online.

*Express Enrollment will cut down your waiting time if you fill up the forms ahead of time and advise the Admin of your Enrollment Scheme so as to lessen possible mistakes.*

*We value your time. Let us know how we can serve you best suited to your schedule.*



# What you need to bring...



**Photocopy of Birth Certificate**



**Photocopy of Marriage Certificate**

(if available, Advise the parent's legal status)



**Medical Certificate**

(indicate that the child is fit to go to school)



**Eye Doctor's Diagnosis**

(at least 3-6 months from date of enrollment)



**Dentist's Diagnosis**

(at least 3-6 months from date of enrollment)



**3 copies of 1 x 1 photo of the child**



**2 copies of 1 x 1 photo of Escorts**

(each authorized Escort must submit photos)



**Family Picture**



**Diagnostic fee: P 350.00**



**Sample skirt/shorts for uniform**





## For the child with Special Needs

*Kindly email Marita Pierce at [info@preppischool.com](mailto:info@preppischool.com)*

*with Subject: Special Needs Child*

*Present the following:*

- 1) *Brief Bio of your child (name, age, sex, educational background, etc.)*
- 2) *When was your child assessed with special needs?*
- 3) *What has been done since the Assessments?*
- 4) *Present pertinent documents for review: past and recent*
  - a) *Doctor's Diagnosis and Medications prescribed*
  - b) *Therapists' Reports*
  - c) *Teachers' (School's) Reports*
- 5) *Provide your personal narrative about your child (your observations, realizations, methods you discovered that works best for your child, phobias, sources anxieties, favorites, causes of tantrums or uncontrolled behavior, etc.)*
- 6) *Discuss your Aims for your child (What you expect and hope for from the Preppi Education (i.e. learn to obey, control emotions, acquire reading skills, etc.)*